February 26, 2019

Dear Island View Parents and Guardians:

In compliance with the requirements of the Every Student Succeeds Act (ESSA), I would like to inform you that you may request information about the professional qualifications of your student’s teacher(s) or instructional paraprofessional(s).

A. The following information may be requested for teacher(s):
   1. Whether the teacher has met Washington teacher certification requirements for the grade level and subject areas in which the teacher provides instruction
   2. Whether the teacher is teaching under an emergency or other provisional status or whether certification criteria have been waived
   3. The college major and any graduate certification or degree held by the teacher
   4. Whether the student is provided services by paraprofessionals, and if so, their qualifications.

B. The following information may be requested for instructional paraprofessional(s):
Island View operates a targeted assistance program (Title I, Part A), which means select students qualify for additional support in reading and math. Any paraprofessional who works in our targeted assistance program is under the direct supervision of a certificated teacher and must meet the following professional qualifications.

Para-educators who work in our targeted assistance program must have a high school diploma or GED and must have completed at least one of the following requirements:
   1. Completed at least two years of study at an institution of higher education
   2. Obtained an associate’s or higher degree
   3. Passed the ETS ParaPro Assessment, which measures skills and content knowledge related to reading, writing and math
   4. Completed the apprenticeship requirements and obtain a journeycard or certificate. While these portfolio and apprenticeships are no longer offered for enrollment, the Office of Superintendent of Public Instruction (OSPI) continues to honor this pathway.

**Note:** Para-educators can provide a copy of their high school diploma — transcripts are not necessary.

Please contact me at 360-503-1490 or at bhanrahan@asd103.org to request the qualifications of your child’s teachers and instructional para-professionals.

Sincerely,

Brian Hanrahan
Island View Principal