



Worksite-Based Learning (WSBL) Insurance Requirements

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Dear Manager/Supervisor,

Thank you for taking the time to make a difference in the life of a student. Each student's opportunity to do a worksite-based learning experience will help them meet their education requirements, as well as provide needed work skills for future employment. In order for the student to receive credit for their experience we must follow requirements, including: placing students with an employer that holds insurance policies for Liability and Workers' Compensation. It is required that the Underwriters are listed as well as the Policy Numbers. Please provide the following information so that the Training Agreements and Plans can be in place prior to the beginning of the WSBL experience. Please send this information to the designated teacher or staff, whom is responsible for setting up this experience. If you have any questions, then please contact Jason Davis at the Transition Center.

Employer: _____

Worker's Compensation

Underwriter: _____ Policy #: _____

Liability Insurance

Underwriter: _____ Policy #: _____

Sincerely, Jason Davis

Jason Davis, Transition Coordinator
Tuscola ISD Transition Center
1383 Cleaver Rd.
Caro, MI 48723
(989) 672-6952
jadavis@tuscolaisd.org