

**Parent or Legal Guardian Request for
Annual Professional Performance Review (APPR)
Effectiveness Score and Rating for Principal(s)**

New York State law allows parents and legal guardians of a student to request the effectiveness score and final rating of a principal to which the student is assigned for the current school year. To request this information about your child's current principal, please complete this request form and bring it to the Superintendent's Office:

Principals will be notified when a parent or legal guardian requests their composite score and rating.

It is the obligation of the school district to verify all information provided in this request. Proof of identity will be required (i.e. A photo ID) upon receipt of this form.

Student name: _____

School and grade where student currently attends: _____

Name of parent or legal guardian making request: _____

Address: _____

Phone Number: _____

Principal name for whom final quality rating and composite effectiveness is requested:

I attest that I am the parent or legal guardian of the above-mentioned student and that I understand that the information is intended for my own use, only.

_____ Signature of Parent or Legal Guardian

_____ Date

<i>For School District Use Only</i>				
	Date	Staff Initials		
Form Received in District				
Proof of Id Verified				Type of ID Provided:
Parent/Guardianship Verified				
Request Verified				
Meeting				
Reply to Score Request Document Delivered				