

CONFIDENTIALITY

TO make sure STUDENTS, STAFF AND FAMILIES FEEL COMFORTABLE; we ALL need to RESPECT EACH OTHER'S PRIVACY. VOLUNTEERS must be EXTREMELY CAREFUL TO HONOR THE CONFIDENTIALITY OF EACH STUDENT. BREACHING CONFIDENTIALITY CAN BE HURTFUL TO CHILDREN, THEIR FAMILIES AND THE SCHOOL STAFF.



TO HELP, Here are some ISSUES THAT can arise:

“wasn't IT cute when JOHNNY...”

NO matter HOW INNOCENT, cute, FUNNY or CHARMING a CLASSROOM event may BE, IT IS NOT OK TO repeat STORIES ABOUT STUDENTS. EVEN POSITIVE comments can BE a BREACH OF CONFIDENTIALITY.

when parents ask you QUESTIONS...

MANY parents are TEMPTED TO ask YOU ABOUT HOW THEIR CHILDREN BEHAVE AT SCHOOL. THIS IS ESPECIALLY LIKELY IF YOU are FRIENDS OUTSIDE THE SCHOOL. IT IS NOT OK TO PUT VOLUNTEERS IN an AWKWARD POSITION. IF parents HAVE concerns, HAVE them TALK TO THE CHILD'S teacher.

when you see or overhear something...

AS a VOLUNTEER, you may HEAR or see THINGS FROM STAFF or STUDENTS WHICH they WOULD NOT want repeated OUTSIDE THE SCHOOL. PLEASE DO NOT repeat ANY comments HEARD AT SCHOOL.