Maintenance – Paint Crew Supervisor

Reports to: Director for Maintenance
Supervises: Paint Crew
Term of Employment: 12 months
Salary: Pay Grade 63
FLSA Exempt/Non-Exempt: Non-Exempt

Qualifications:
- Graduation from High School or equivalency
- Extensive and broad experience in painting and building maintenance
- Valid North Carolina Driver’s License

Essential Job Functions:
- Coordinates, supervises and assists in activities involving the schools’ paint crew
- Performs skilled and semi-skilled painting tasks in the removal of existing paint, preparation of surfaces to be painted, and the application of a variety of surface materials with either brush or roller
- Assigns workers to projects as necessary by workload
- Obtains needed supplies and equipment to complete assigned tasks
- Performs administrative duties associated with work orders and scheduling staff to ensure projects are completed
- Communicates with staff to establish and maintain effective working relationships
- Evaluates staff in accordance with established policy
- Erects, moves and works from scaffolds and ladders
- Mixes and matches paints and stains by using proper pigments, base and thinner
- Prepares surfaces to be painted by use of power cleaning equipment, scrapers, sandpaper, sanding machines, etc.
- Applies paints, stains, sealers, varnishes, fillers, and other coating materials to interior and exterior of buildings, facilities, and equipment
- Patches plaster and sheetrock by using fillers, tape, spackling compound, patching plasters, etc.
- Cleans and maintains equipment tools and supplies
- Refinishes gym and stage floors
- Stripes parking lot lines
- Moves furniture and equipment within schools
- Transports furniture and equipment to schools
- Performs Courier duties when necessary
- Assists in custodial duties when requested
- Mows grass, trims shrubbery, and other grounds maintenance duties
- Drives dump truck, delivers, and spreads soil and gravel materials
- Cuts and removes dead or fallen trees from school facilities
- Assists in the delivery of books and other school materials
- Assists other crews as needed
- Responds to after hour emergencies as requested
- Performs other duties and responsibilities as assigned by supervisor
Physical and Cognitive Requirements:

The major physical and cognitive requirements listed below are applicable to this job classification within Moore County Schools.

Work in this classification is considered heavy physical work requiring the exertion of 100 pounds of force occasionally and up to 50 pounds of force frequently, and up to 20 pounds of force constantly to move objects.

Must be able to:

- walk, lift, reach, stoop, stand, grasp, balance, climb, kneel, and crouch
- work in various inside and outside environments being subjected to weather changes, noise, vibrations, job hazards and atmospheric conditions
- use visual acuity required for depth perception and color perception
- visually inspect small defects and/or small parts
- use a variety of measuring devices
- assemble or fabricate parts at or within arm’s length
- operate machines, motor vehicles, hand tools, and job specific equipment and tools
- determine the accuracy and thoroughness of work
- observe general surroundings and activities
- hear sufficiently to accurately perceive information at normally spoken word levels
- use communication by means of spoken word to express or exchange ideas
- safely work in situations of exposure to blood borne pathogens which may require specialized personal protective equipment