Parent & Guardian Co-Enrollment in Canvas
Creating an Account Instructions

Parents and guardians often want the ability to see their students’ grades, assignment due dates, course assignments, announcements, and other content. Moore County Schools values and encourages parent/guardian participation in the student learning process. The district has enabled parents and guardians to self-enroll and create a Canvas account while simultaneously linking their account to their students’.

What can observers do in Canvas?

- Read course announcements
- See the course assignments page
- Preview course documents
- View the course syllabus
- See course outcomes (learning standards)
- View the course calendar
- Examine their student’s grades
- Access their student’s conversations (course messaging)
- Communicate with the course instructor

What can observers not do in Canvas?

- Submit assignments
- Read course discussions
- Take quizzes
- Join course groups
- Send messages to students
- See course rosters
- See unpublished courses

Please be aware:

- To create an observer account and link it to a student’s account, the parent/guardian must know the student’s Canvas username and password to generate a pairing code. Your student should be able to provide those for you. If you have any problems please email the course instructor of wherring@ncmcs.org
- The student must be enrolled in the course before the parent/guardian can sign up to observe the student.
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Instructions for Co-Enrolling in Canvas as an Observer

**Step One:** In the student “Account”, select “Settings”, and click “Pair with Observer” to generate a Pairing Code. *Pairing codes can only be used once. If another pairing is needed, repeat this step to generate a new code.

**Step Two:** Go to [https://ncmcs.instructure.com/login/canvas](https://ncmcs.instructure.com/login/canvas) and click on the parent self-enrollment link.
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**Step Three:** Complete and the Registration Form using the student generate Pairing Code and Click the button to ‘Start Participating’

![Parent Signup Form](image)

**Step Four:** Get Started

![Welcome to Canvas!](image)

While your account is not entirely set up, you can begin participating in Canvas immediately by clicking the **Get Started** button.

**Questions?**
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Please contact the Canvas Helpdesk at wherring@ncmcs.org.